

Greetings DS9 Juniors and Sophomores,

Welcome Back and Welcome to the DS9 – and the continued development of your studio practice!

Please read this entire email carefully and thoughtfully. It is important.

Your ID access to the Tower 9th floor Design Studio 9 (DS9) will begin next Wednesday, September 14. Masks are required at all times in the DS9 (no exceptions!) Studio access hours are Monday - Friday 8:00AM - 11:00PM. Weekend hours for the DS9 will be 12:00noon - 11:00PM on both Saturday and Sunday.

- **Before arriving at the DS9:**
please be sure to carefully read the attached DS9 Studio Agreement/Contract (SAC) – This is the “Honor Code” and social contract that we observe whenever we are in the DS9
- Please do NOT rush to the DS9 the minute the doors open on Wednesday. We are trying to maintain a comfortable and safe ‘occupancy/density’ in the DS9 at all times. The DS9 Monitors, faculty, community, and I are depending on your participation in these efforts. Staying safe through distancing and masking will keep the DS9 (our studio) open!
- When you arrive, say hello to me or one of the Monitors/Mentors - names and locations are listed on the whiteboard at the Entry doors. We can help orient and acclimate you to the studio

Studio and DS9 Guidelines (Know before You Go!)

Junior and Sophomore Desk Assignments: a “**WaitList**” for individually assigned/numbered DS9 desks is [**here**](#).

Available desks will be assigned to those on the list after September 14.

Come to the DS9 on or after September 14th on days you would regularly come to class and to work. A map/floorplan of the DS9 is attached to this email to help you find your way to “landing pads”, slop sinks, and other resources. Go directly to a landing pad or resource (imac, scanner, printer) that you wish to use. **PLEASE DO NOT use any of the numbered Desks.** They have been assigned for individual use to Seniors and we ask you to respect their space and work.

Fall 2022 DS9 GUIDELINES

COVID is still with us and very real. We are a very densely populated shared studio and workspace. Please always follow ALL MassArt and CDC/WHO protocols and guidance (regular testing is recommended):

- **Masks must be worn properly at all times in the DS9:** at “landing pads”, in classrooms, in restroom and the studio in general – no exceptions.
- Practice physical distancing of 3 – 6ft
- **Wipe down all surfaces when finished working** (and wash hands)
- **No desk or workspace/table sharing** – no hanging out or congregating for extended periods of time. This is a workspace, there are other social gathering spaces on campus – seek them out to unwind in.
- **Absolutely NO EATING in the DS9:** not at desks, not in classrooms, and not in the studio in general. If you bring your lunch/snack, you need to eat in designated

eating areas while on campus: cafeteria, courtyard; or off campus: parks, cafes, restaurants; or your home.

- Recommended 'studio time' is no more than 3-4 hours at a time—then take a break outside the DS9.
- Occupancy limits will be posted on classrooms as and where needed.
- **No visitors**. Only CD/IL majors using assigned desks, or using landing pads, workrooms/resources have access to the DS9
- **ALL** students using and working in the DS9 must read, agree to, and sign a DS9 Studio Agreement/Contract (SAC) and agree to follow our Honor Code as outlined in the SAC and as posted throughout the DS9
- The DS9 Monitor | Mentor team is back (with some new and some returning folks) and will be in the Tower DS9 as well as the DS9 Discord again this year. Their names will be posted on the WhiteBoard at the entrance of the DS9 and in the DS9 Discord server. Be sure to look for and get to know them, they are wonderful resources, assets and friends!

Virtual DS9: Discord

The DS9 also offers Virtual space to hang out, share, critique, etc., online. This is meant to expand the traditional on-campus DS9 experience and be a space for folks to “be together” while in our own studios working, thinking, ideating, crafting, critiquing, gaming, brainstorming... We need to stay connected in our practices on many levels!

Discord Invitation

Please accept our invitation here: <https://discord.gg/Yq2BR4rMUS> and introduce yourself in the networking channel!

Monitors|Mentors will also keep a schedule in DS9 Discord so you can count on when to find someone there to connect with. We will post it in the DS9 and in the Discord server.

Remote Workspace/Studio

As a reminder, a Reference Guide for working off-campus and “on the fly” is available here: ["Work Where You Are"](#). You are welcome to download it as a word.doc so you can make your own notes into it. Keep it handy as a reference tool on your laptop/computer, or, simply print it out to keep on your desk/work table to write/sketch things into.

I look forward to meeting and seeing you in the DS9...

Here's to building a strong studio practice and a great semester in the DS9!!